



"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84, Wis. Stats., notice is hereby given to the public that the following meetings will be held

**THE WEEK OF
APRIL 13 – 20, 2020**

MONDAY, APRIL 13, 2020

- | | | |
|---------------------|--|---|
| *3:30 pm | Brown County Housing Authority | Remote meeting; please see agenda for access information |
| *5:30 pm | Executive Committee – MEETING CANCELLED | Room 200, Northern Building
305 E. Walnut Street |
| *7:00 pm | Brown County Board of Supervisors – <i>Special Virtual Meeting</i>
(See agenda for virtual meeting access instructions) | In person option @
Brown County Central Library
515 Pine Street |

TUESDAY, APRIL 14, 2020 (No Meetings)

WEDNESDAY, APRIL 15 2020 (No Meetings)

THURSDAY, APRIL 16, 2020 (No Meetings)

FRIDAY, APRIL 17, 2020 (No Meetings)

**AGENDA
BROWN COUNTY HOUSING AUTHORITY**

Monday, April 13th, 2020, 3:30pm

*****Meeting will be held remotely, the meeting can be accessed via the following methods:**

Telephone: 1-414-655-0003 Access Code: 618 825 443

Internet Access:

<https://bcwi.webex.com/bcwi/onstage/g.php?MTID=e5bdeec96145e20e8385c6a6f424ce5d1>

MEMBERS: Corday Goddard– Chair, Tom Diedrick – Vice Chair, Sup. Andy Nicholson, Ann Hartman, and John Fenner

APPROVAL OF MINUTES:

1. Approval of the minutes from the February 24th, 2020, meeting of the Brown County Housing Authority.

COMMUNICATIONS:

REPORTS:

2. Report on Housing Choice Voucher Rental Assistance Program:
 - Reports will be provided in full at next month's meeting

OLD BUSINESS:

NEW BUSINESS:

3. Update from BCHA Staff and ICS staff regarding current status with COVID-19
4. Consideration with possible action to approve Patrick Leifker as approving official for Line of Credit Control System (LOCCS) with HUD.
5. Consideration with possible action to revise Chapter 8 (Housing Quality Standards and Rent Reasonableness Determinations) of the BCHA Administrative Plan.
6. Consideration with possible action on approval of updated Utility Allowances for the Housing Choice Voucher Program.

BILLS AND FINANCIAL REPORT:

7. Consideration with possible action on acceptance of BCHA bills.

ADMINISTRATOR'S REPORT AND INFORMATIONAL:

8. Housing Administrator/Executive Director's Report

Date of next meeting: **May 18th, 2020 at 3:30pm**

BROWN COUNTY SUPERVISOR GUIDANCE FOR 04-13-2020 VIRTUAL MEETING

The Virtual County Board Meeting Agenda for 04-13-2020 at 7:00 PM will start off with the following:

Call to Order.

Invocation.

Pledge of Allegiance to the Flag.

Opening Roll Call.

The first **Motion, Second, and Vote** will occur after that, when we get to: **Adoption of Agenda**.

There will be **NO** Public Comment for this first Virtual Meeting (audio/video will go **OUT** to the Public).

PROCEDURES DURING MEETING

1. **Call to Order**: The Un-Muted **Chair** calls the Meeting to order
2. **Invocation**: The Muted **Vice-Chair** gets Un-Muted for the Invocation, and then gets Muted
3. **Pledge of Allegiance to the Flag**: **All Members** get Un-Muted for the Pledge, and then get Muted
4. **Opening Roll Call**: The Un-Muted **Chair** does the roll call
When your name is called, Un-Mute yourself, say '**Present**', and then Mute yourself again
5. **Adoption of the Agenda**: To Adopt the Agenda, there will need to be a **Motion, a Second, and a Vote**

The Motion/Second/Discussion/Vote Procedure to be used during the Virtual Meeting is as follows:

- a. **Chair** asks, e.g., if there is a '**Motion to Adopt the Agenda**'
- b. Muted **Member** Virtually '**Raises Hand**'
- c. Un-Muted **Chair** calls on Muted Member
- d. Muted **Member** gets Un-Muted, states Action (e.g., '**I Motion to Adopt the Agenda**'), and gets Muted
- e. Un-Muted **Chair** asks if there is a '**Second to the Motion**'
- f. Muted **Member** Virtually '**Raises Hand**'
- g. Un-Muted **Chair** calls on Muted Member
- h. Muted **Member** gets Un-Muted, states Action (e.g., '**I Second the Motion**'), and gets Muted
- i. Un-Muted **Chair** asks whether there is any '**Discussion**'
 - a. If so, then **Chair** calls on Members that Virtually '**Raise their Hands**' until Discussion ends, then asks for a Vote on the Motion
 - b. If not, then **Chair** asks for a Vote on the Motion by saying, "**All in Favor of the Motion, Virtually Raise your Hands**"
 - c. **Unless ALL Hands are Raised (indicating a unanimous vote)**, a Roll Call Vote needs to be taken, where Members are **individually called on** to Vote by stating "Yes, No, or Abstain"
- j. **During the Meeting**, a Muted **Member** may **request to speak** by Virtually '**Raising their Hand**'

TIPS

1. Members should speak clearly into their microphones.
2. Chat is disabled and not available for this first Virtual Meeting.
3. Members should turn on their Webcams in order to be visible to the public and the Chair.
4. **Members attending virtually should be signed in 15 minutes early (by 6:45 pm).**
5. **Members that need laptops and that will be going to the Library should arrive 30 minutes early.**

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
(920) 448-4015 FAX: (920) 448-6221
E-mail: BC_County_Board@co.brown.wi.us.

PATRICK W. MOYNIHAN JR., CHAIR
THOMAS J. LUND, VICE CHAIR

PUBLIC NOTICE OF MEETING

Pursuant to Section 19.85 and 59.094, Wis. Stats., Notice is hereby given to the Public that a **Special Virtual Meeting** of the **BROWN COUNTY BOARD OF SUPERVISORS** will be held on **Monday, April 13, 2020 at 7:00 p.m.**

The Public may access this Special Virtual Meeting by:

- 1) **Calling** 1 (415) 655-0003; **Entering** the following Meeting Number: 612 676 130; and **Pressing** #. **Then**, when asked for Attendee ID, **Pressing** # again. (this provides Audio Access); or
- 2) **Browsing** to the following Web Address on a computer or smartphone:
<https://bcwi.webex.com/bcwi/onstage/g.php?MTID=ef4b1519f5d8aca049659de69781b7104>
and **Entering** their name, email address and (if not already filled in) the following Event Password: **4444** (this provides Audio and Video Access); or
- 3) **Physically Going (in-person)** to the **Brown County Central Library**, located at 515 Pine Street, Green Bay, WI and entering the **Auditorium**, located on the **Lower Level** (this provides Audio and Video Access).

County Board Supervisors may attend this Special Virtual Meeting by:

- 1) **Utilizing WebEx** via a PC or Mac, as instructed at Virtual Training Sessions (this provides **two-way** Audio and Video Access); or
- 2) **Physically Going (in-person)** to the **Brown County Central Library**, located at 515 Pine Street, Green Bay, WI and going to the **Lower Level**, where a library staff member will provide laptops for County Board Supervisors to utilize WebEx on, and will escort/direct them where to sit (this provides **two-way** Audio and Video Access).

NOTICE IS HEREBY GIVEN THAT THE COUNTY BOARD MAY TAKE ACTION ON ANY ITEM ON THE AGENDA

The following matters will be considered:

Call to Order.
Invocation.
Pledge of Allegiance to the Flag.
Opening Roll Call.

1. **Adoption of Agenda.**
2. **Comments from the Public – (None)** For this Virtual Meeting, the Public may access this meeting via phone, internet and in person as described above, but Public communication will only be **one way** (audio will go **out** to phone users, audio and video will go **out** to internet users, and in-person public attendees will have **access to** audio and video in the Brown County Central Library Auditorium)
3. **Approval of Minutes of March 18, 2020.**

4. **Announcements by Supervisors:**
5. **Presentation of Communications for Consideration:**
 - a. Late Communications.
6. **Appointments by County Board Chair: (None)**
7. **Confirmation/Appointments by County Executive: (None)**
8. **Reports of the:**
 - a. County Board Chair. (None)
 - b. County Executive. (None)
9. **Other Reports: (None)**

COMMITTEE OF THE WHOLE

10. **Resolutions & Ordinances:**
 - a. Reconsideration of Vote and Associated Actions: Resolution Establishing the Salaries of Certain Elective Officials – County Clerk, County Treasurer and Register of Deeds.
11. **Such other matters as authorized by law.**
12. **Bills over \$5,000 for periods ending March 31, 2020. (None to be addressed at *this* Special Virtual County Board Meeting - these will be addressed at the 04-21-2020 Organizational Meeting)**
13. **Closing Roll Call.**
14. **Adjournment to TUESDAY, APRIL 21, 2020 at 9:30 A.M., Legislative Room 203, 100 N. Jefferson Street, Green Bay, Wisconsin.**

Submitted by:




Patrick W. Moynihan, Jr.
Board Chairman

Notice is hereby given that action by the County Board of Supervisors may be taken on any of the items which are described or listed in this agenda. The County Board of Supervisors may go into Closed Session: Pursuant to Wis. Stats. § 19.85(1)(c) to deliberate or negotiate the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.



APRIL

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Public Safety Committee 5:00 pm @ Central Library Cancelled	2 Admin Cmte 5:30 pm Cancelled	3	4
	6	7 	8 CJCB 8:00 am Canceled	9	10	11
12	13 Exec Cmte 5:30 pm Special County Board 7:00 pm Virtual From Central Library	14	15	16	17	18
19	20	21 BOARD OF SUPERVISORS ORGANIZATIONAL MEETING 9:30 am Vets 4:30 pm	22	23	24	25
26	27 Land Con 6:00 pm PD&T 6:15 pm	28	29 Human Services Cmte 6:00 pm	30 Ed & Rec Cmte 5:30 pm		

BROWN COUNTY COMMITTEE MINUTES

- Children with Disabilities Education Board (December 17, 2019)

To obtain a copy of Committee minutes:

https://www.browncountywi.gov/government/minutes_and_agendas/

OR

Contact the Brown County Clerk's Department

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, December 17, 2019

Board Members Present: B. Clancy, J. Jansch, K. Lukens, J. Mitchell, A. Tran, S. King

Excused: J. Wieland, L. Franke, A. Nizzia, C. Maricque

Others Present: K. Pahlow, S. Johnson, N. Kohls, C. Jensky

1. Action Item: Call to Order
S. King called the meeting to order at 3:30 PM.
2. Open Forum - None
3. Action Item: Approval of November 19, 2019 Minutes
Motion made by J. Jansch, seconded by J. Mitchell, that the minutes from the November 19, 2019 Board meeting be approved. MOTION CARRIED UNANIMOUSLY.
4. Action Item: Approval of Agenda
Motion made by J. Mitchell, seconded by B. Clancy, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.
5. Action Item: Donations
K. Pahlow reviewed donations highlighting a large donations for sensory furniture.
Motion made by J. Jansch, seconded by J. Mitchell, that this month's donations be approved. MOTION CARRIED UNANIMOUSLY.
6. Action Item: Payment of Bills
K. Pahlow reported that bills were routine for this time of year. No questions asked.
Motion made by J. Mitchell, seconded by J. Jansch, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.
7. Action Item: Financial Report
K. Pahlow stated that we continue to be on target with the budget except those areas that we have discussed at previous meetings that we are confident will balance out elsewhere at the close of the budget period.
Motion made by B. Clancy, seconded by J. Jansch, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.
8. Action Item: Audit
K. Pahlow reported that the audit went well and no corrections were needed. The 'Auditors did have a focus on forgery this year. We were able to share our process to avoid it with confidence.
Motion made by J. Jansch, seconded by B. Clancy, that the Board receive and place on file the 2019 Audited Financial Statements. MOTION CARRIED UNANIMOUSLY.
9. Action Item: Resignation
Motion made by B. Clancy, seconded by J. Jansch, that the Board accept the resignation of district aide Sarah Van Rossum, effective January 25, 2020. MOTION CARRIED UNANIMOUSLY.
10. Action Item: 2020-2021 Calendar
K. Pahlow explained the change with spring break in next year's calendar to align close to WDP's calendar so we can utilize their food service. In addition, based on recommendations from the calendar committee, we have changed some of the professional learning days from Fridays to Mondays.
Motion made by J. Jansch, seconded by J. Mitchell, that the 2020-2021 school year calendar be approved. MOTION CARRIED UNANIMOUSLY.

December 17, 2019

11. Discussion Item: Administrator's Report

K. Pahlow

- Four staff went to a Ross Green conference (focus on behavior).
- The admin team will serve breakfast to staff on Friday for the holidays. The Board was invited to join.
- Students and staff have been tree trimming and caroling at the Northern Building, De Pere City Hall and Nicolet Bank.
- Staff have been busy with all of the holiday festivities in and out of the classrooms.
- Board members were all invited to the holiday program tomorrow at 1:00 or 6:00 PM
- Each board member received a gift bag and t-shirt from the students and staff as a thank you for their service.

Sarah Johnson

- Two months ago, six staff members gathered to take part in a Mental Health Needs Assessment that was made available by DPI. Staff reviewed questions and set goals. Will report back when the assessment is finished.

12. Discussion Item: Parent Organization Report

- The Winter Blast committee continues to meet and plan for the big event on February 7th.
- On January 11, the Parent Organization will be sponsoring a Community Agencies and Service Providers Open House. Agencies that service our students will be on hand to speak with parents about summer programming along with transition services.

13. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute stats 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting of other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion made by B. Clancy, seconded by J. Jansch, that the Board move into Executive Session at 3:50 PM. MOTION CARRIED UNANIMOUSLY.

Board returned to open session at 4:15 PM.

14. Action Item: Board Certification – School Violence Drill

Motion made by J. Jansch, seconded by K. Lukens, that the Board certify the Act 143 – School Violence Drill. MOTION CARRIED UNANIMOUSLY.

15. Action Item: Adjournment

Motion made by B. Clancy, seconded by J. Jansch, to adjourn the December 17, 2019 Brown County Children with Disabilities Board meeting at 4:15 PM. MOTION CARRIED UNANIMOUSLY.